



Gitga'at First Nation

445 Hayimiisaxaa Way, Hartley Bay, BC V0V 1A0
Phone: 250-841-2500 / 841-2525 Fax: 855-259-7085

Job Posting Head Start Child Care Worker (1) – Permanent Full Time

Reporting to the Headstart/Daycare Lead, The Head Start and Childcare Program workers will help manage the Head Start/Daycare program to ensure the program is delivered efficiently and economically; the children, the parents/guardians, and staff are treated fairly, the Head Start and Daycare decision will be in the best interest of the children and will not be influenced by private or personal considerations. This program is quite often the first time a child is in a program away from their parents and it prepares them for kindergarten. The program includes free play, story time, snack time, arts & crafts, gross motor play, circle time and learning Gitga'at Culture and Language.

Responsibilities:

- Follow applicable childcare or preschool legislation and respective regulations.
- Provide a safe health and nurturing environment for children and families.
- Follow safety standards, comparable to existing federal and provincial standards and regulations for childcare facilities, those applying to public buildings, fire inspection and regularly schedules fire drills, equipment, and materials.
- Model healthy lifestyles.
- Implement the six program components of head start: culture and Language, education, health promotion, nutrition, social support, parent, and family involvement.

Job Duties:

- Create an environment in which children, families, employees, and volunteers participate in relevant and significant activities daily.
- Implement the six program components of HeadStart: culture and language, education, health promotion, nutrition, social support, parent, and family involvement.
- Apply Gitga'at Cultural values and beliefs to all aspects of daily programming.
- Involve parents.
- Model healthy lifestyles.
- Support the role of the extended family, particularly the elders, cultural teachers and traditional people, in the teaching and caring for children.
- Ensure safe supervision of all children during the program.
- Develop mechanisms ensuring that the project is accountable, ie. Developing and implementing a policy and procedures and manual for Head Start/daycare staff and parents.
- Maintaining and balancing Head start/daycare budgets.
- Report on project activities to the community by holding regular program meetings.

Knowledge, Skills and Abilities:

- ECE Certificate preferred and 1 yr. minimum experience working with children.
- Adhere to Gitga'at Code of Ethics and Oath of Confidentiality.

- Knowledge and understanding of the Gitga’at First Nation heritage, and culture of the community.
- Have a passion to help and work with children and be a positive role model for children, parents and families.
- Have commitment, flexibility and good problem-solving skills.
- Excellent organizational, communication and interpersonal skills.
- An ability to work quickly and efficiently under changing circumstances.

Work Conditions:

- Work in a loud environment.
- Must have a CRC clearance to work with children.
- Compliance with the immunization program of the ministry of health.
- Must be CPR/first aid certified or committed to
- Have the ability to lift at least 50 lbs.
- Food safe and able to prepare nutritious meals/snacks.
- Must reside in Hartley Bay.

Please apply by submitting a cover letter and resume to Gitga’at First Nation with “Head Start Child Care Worker” in the subject line, 445 Hayimiisaxaa Way, Hartley Bay, BC V0V 1A0 to the e-mail jobs@gitgaat.ca.

Applicants of Gitga’at and/or Aboriginal ancestry are encouraged to apply. Pursuant to section 41 of the BC Human Rights Code, preference may be given to applicants of Aboriginal Ancestry. Please self-identify on your cover letter or resume. Only short-listed applicants will be contacted.

This posting will close March 8, 2024 at 4:30 p.m.